

# Hallockville Museum Farm

6038 Sound Ave  
Riverhead, NY 11901

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Dear Fall Festival Vendor:

Enclosed please find an application for the **30<sup>th</sup> Annual Hallockville Fall Festival and Craft Show, which will be held Saturday and Sunday, September 18 and 19, 2010.**

If you are a returning vendor, we appreciate your past support. If you are new to Hallockville, welcome and thanks for your interest in the museum farm! The festival has become a true North Fork tradition and is a one-of-a-kind event that provides an authentic country-fair experience for visitors from across Long Island. The participation of vendors marketing high-quality, hand-crafted items is an important part of that experience.

We will again have a two-day festival. This format provides increased exposure for vendors and additional flexibility for visitors scheduling a trip to the North Fork. We continue to improve the festival and plan to have an even better one in 2010.

You will notice that vendor fees are the same as last year. We recognize that economic times are difficult and want to make sure that the Festival remains affordable for vendors and visitors.

Whether you are a returning vendor or someone new to Hallockville, we appreciate your support—the festival is *the* major fundraiser for the museum farm and the proceeds support Hallockville's educational activities, outreach, and other operations.

Please let us know soon of your intent to participate. Thanks again and we're looking forward to having you at this year's festival!

Cordially,

Carol Grzywinski

Chair, Fall Festival Committee  
Hallockville Museum Farm

Tel: 631-298-5292

[hallockv@optonline.net](mailto:hallockv@optonline.net)

[www.hallockville.com](http://www.hallockville.com)

**HALLOCKVILLE MUSEUM FARM**  
6038 Sound Avenue, Riverhead, NY 11901  
631-298-5292 ph / 631-298-0144 fax  
[hallockv@optonline.net](mailto:hallockv@optonline.net)

**2010 FALL FESTIVAL AND CRAFT SHOW**  
*Vendor Application Information*

Welcome to the **30<sup>th</sup> Annual Fall Festival and Craft Show at Hallockville Museum Farm**. Our festival take place on **Saturday, September 18 and Sunday, September 19, 2010**. Vendors may choose to attend one or both days.

<b>DATE:</b>	Saturday, September 18 and Sunday, September 19, 2010
<b>TIME:</b>	10:00am – 5:00 pm
<b>BOOTH SIZE:</b>	10 x 10 feet
<b>SET-UP TIME:</b>	5:00-8:00 pm Friday; 6:00 am Saturday and Sunday <u>All set-up on Saturday and Sunday must be completed prior to 9:30 AM.</u>
<b>ENTRY FEE:</b>	Single Day: \$90 Both Days: \$160

**Hallockville interprets 240 years of agricultural history on the North Fork.**

***In order to reflect that historic and rural atmosphere, vendors must adhere to the following requirements:***

1. *Submission of an application does not guarantee acceptance by the committee.* The Fall Festival is an invitational show of traditional handmade art and handcrafts only. All work must be your own, and no kits, plastic, manufactured parts, purchased pieces or imports will be allowed. Vendors selling unauthorized items will be asked to remove those items.
2. Please include a photograph of your display and a close-up of all the work you intend to sell. *Digital photographs submitted by e-mail ([hallockv@optonline.net](mailto:hallockv@optonline.net)) are preferred.* If you submit hard-copy photos and wish to have them returned, please include a self-addressed stamped envelope.
3. If accepted to the festival, a confirmation message will be electronically mailed to you. *All decisions are final and application fees for accepted vendors are non-refundable.*
4. Hallockville reserves the right to request the removal of inappropriate crafts and/or displays on Festival day and will do so.
5. The Festival will take place rain or shine. Please bring your own tables, chairs, and protection from the weather. For vendors participating both days, set-up will be permitted Friday evening. For Sunday-only vendors, set-up will occur Sunday morning.
6. Specific vendor spaces cannot be reserved and space assignments are at the discretion of the committee.
7. Each vendor spot will be numbered and Festival staff will be available to help you find your spot. Details on space assignment, vendor unloading and parking will be provided one to two weeks prior to the festival.
8. Unless explicitly permitted by the vendor, Hallockville, Inc. will not share or distribute information about vendors with other individuals or organizations.
9. Hallockville, Inc. does not assume responsibility for any lost, stolen, or damaged goods.

# 2010 HALLOCKVILLE FALL FESTIVAL AND CRAFT SHOW

## *Vendor Application Form Instructions*

### 1. **Application form**

- Provide all information requested on the attached form.
- Applications can be completed by inputting information within the electronic Word-document or by hand.
- Applications submitted electronically as “attached” documents are encouraged (e-mail: [hallockv@optonline.net](mailto:hallockv@optonline.net))
- Applications may be submitted by fax (631-298-0144). Please call 631-298-5292 first to inform us that you will be transmitting a fax.
- Applications can be mailed to the postal address provided below.
- *Note that applications are not considered complete until payment has been received.*

### 2. **Photographs**

- Photographs of wares you intend to sell must be provided.
- *Digital photographs* submitted by e-mail ([hallockv@optonline.net](mailto:hallockv@optonline.net)) are preferred.
- Hard-copy photographs will be accepted but will only be returned if a self-addressed and stamped envelope is provided.

### 3. **Payment**

- check or money order should be made payable to *Hallockville, Inc.*
- if desired, credit card information will be accepted by phone.
- Vendor fees are non-refundable for vendors who have been accepted for inclusion in the Festival.

**HALLOCKVILLE MUSEUM FARM**  
**6038 Sound Avenue**  
**Riverhead, NY 11901**

**631-298-5292 ph / 631-298-0144 fax**  
**[hallockv@optonline.net](mailto:hallockv@optonline.net)**

*Please note that applications are not considered complete until all items (including payment) have been received by Hallockville. Only complete applications will be reviewed by the Fall Festival Committee.*

## 2010 HALLOCKVILLE FALL FESTIVAL AND CRAFT SHOW

### *Vendor Application Form*

<b>Last Name</b>	
<b>First Name</b>	
<b>Address line 1</b>	
<b>Address line 2</b>	
<b>City</b>	
<b>State</b>	
<b>Zip Code</b>	
<b>E-mail address</b>	
<b>Company name</b>	
<b>Web site</b>	
<b>Telephone</b>	
<b>Cell phone</b>	
<b>Tax Number</b>	

Describe merchandise sold *and* attach photos:

Are you a returning vendor?

YES

NO

What type of booth will you bring?

OPEN BOOTH

CANOPY

Indicate which days you will be attending and how many spaces you would like to reserve:

**Both** 9/18 & 9/19

space(s) x \$160 =

\$ \_\_\_\_\_

*Saturday only:*

space(s) x \$90 =

\$ \_\_\_\_\_

*Sunday only:*

space(s) x \$90 =

\$ \_\_\_\_\_

*Payment can be by check or money order made payable to Hallockville, Inc. or by credit card.*

Credit Card # \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

***We value your input!*** Please provide your suggestions on a separate sheet or e-mail them to [hallockv@optonline.net](mailto:hallockv@optonline.net) with the subject line "Fall Festival Suggestions".